

FRIO COUNTY COMMISSIONERS COURT MINUTES FOR
Meeting May 24, 2021

On the 24th day of May, 2021, at 3:00 pm., the Commissioners Court of Frio County met in a special meeting with the following members either absent or present, to-wit: Arnulfo C. Luna, Frio County Judge was present; Joe Vela, Commissioner Pct 1 present; Richard "Dicki" Graf, Commissioner Pct 2 absent; Raul Carrizales , Commissioner Pct 3 present; Jose Asuncion, Commissioner Pct 4 present; Joseph A. Sindon, Legal Counsel for Frio County Commissioners Court present; and Aaron Ibarra, Frio County Clerk present when the following meeting was held, to-wit:

I. Invocation and Pledge of Allegiance

II. Adopt Agenda
MOTION: RAUL CARRIZALES
SECOND: RICHARD GRAF
MOTION CARRIED

III. Old Business
NONE

PRESENTATION

ACTION AGENDA ITEMS

IV. General Discussion
NONE

V. Citizens To Be Heard
NONE

VI. New Business
NONE

PRESENTATION

(1) Robert Golden, Direct Sales Coordinator, Aflac, requests:

Presentation regarding proposed changes and/or additions to the Aflac Benefits Plan.

PRESENTATION DONE

ACTION AGENDA ITEMS

(1) Hon. Pete J. Martinez, Frio County Treasurer, request

1.1 Consider/take action on approving a Depository Contract with Security State Bank and all related documents.

- 1.2 If the Contract is approved, consider/take action on signing resolution allowing Frio County Judge Arnulfo C. Luna to enter into same and all other necessary documents on behalf of Frio County.

MOTION: RAUL CARRIZALES
SECOND: RICHARD GRAF
MOTION CARRIED

- (2) Patrick Hurley, Hurley Funeral Home, requests:

Discussion and consider/take action on pricing changes for transportation of deceased at the request of Frio County.

\$425 Initial cost (anywhere in the county) plus
\$3.25 per mile one-way travel cost to Laredo (San Antonio later if medical examiner opens up)
\$100 dollars will be charged after the fifth day for storage etc,

- (3) Hon. Mike Morse, Frio County Sheriff, requests:

Consider/take action on waiving the probationary period for being able to access Blue Cross Blue Shield of Texas Insurance Benefits for new employees Sheriff's Deputy Jesse Gutierrez and Detention Officers Glen Harlow, Jr. and Jose Montes.

MOTION: RAUL CARRIZALES
SECOND: RICHARD GRAF
MOTION CARRIED

- (4) Roxana Garcia, P.E., Frio County Engineer, requests:

4.1 Consider/take action on approving and adopting a resolution granting a permit to Dario V. Guerra, III to lay, construct and maintain a permanent water pipeline by trenching in the CR 4401 right-of-way for a permit fee of \$150.00.

4.2 If the resolution is approved and adopted, then authorize Frio County Judge Arnulfo C. Luna to execute the permit on behalf of Frio County, Texas to Dario V. Guerra, III.

MOTION: RAUL CARRIZALES
SECOND: RICHARD GRAF
MOTION CARRIED

- (5) Roxana Garcia, P.E., Frio County Engineer, requests:

Consider/take action on approving and accepting the donation of approximately 3,533 cubic yards salvage Reclaimed Asphalt Pavement (RAP) from the Texas Department of Transportation and authorize Hon. Judge Arnulfo C. Luna to send letter to Texas Department of Transportation regarding same.

MOTION: RICHARD GRAF
SECOND: RAUL CARRIZALES

MOTION CARRIED

(6) Carlos Segura, Frio County Elections Administrator, requests:

- 6.1 Consider/take action on passing and adopting a resolution authorizing the execution of a Joint Election Agreement and Election Ballot Service Contract between Frio County and the City of Dilley for the runoff election on June 12, 2021, and with early voting occurring June 1, 2021 to June 8, 2021.
- 6.2 If resolution is passed and adopted, then authorize the Frio County Judge to execute the Joint Election Agreement and Ballot Service Agreement between Frio County and the City of Dilley.
- 6.3 Consider passing and adopting a resolution authorizing the execution of a Lease Agreement for the use of the Frio County's Electronic Voting Equipment with the City of Dilley for the runoff election on June 12, 2021, and with early voting occurring June 1, 2021 to June 8, 2021.
- 6.4 If resolution is passed and adopted, then authorize the Frio County Judge to execute the lease for the use of the Electronic Voting Equipment with the City of Dilley.

MOTION: RICHARD GRAF

SECOND: RAUL CARRIZALES

MOTION CARRIED

(7) Hon. Jose Asuncion, Frio County Commissioner, Precinct No. 4:

- 7.1 Discussion of mileage reimbursement policy for employees.
- 7.2 Discuss/act to approve Frio County Truck 223, located at Dilley Annex and paid for by the Coronavirus Relief Fund Grant, to be used by Frio County elected officials and/or employees working at the Dilley Annex.

MOTION: JOSE ASUNCION

SECOND: RICHARD GRAF

MOTION CARRIED

(8) Hon. Mike Morse, Frio County Sheriff, requests:

- 8.1 Consider/take action on entering into a License Agreement between Frio County and Fastcase.com, Inc. for the provision of legal research software required for the jail library.
- 8.2 If the above agreement is approved, consider/take action on signing a resolution authorizing Frio County Judge Arnulfo C. Luna to sign and enter into same on behalf of Frio County, Texas.

MOTION: RAUL CARRIZALES

SECOND: RICHARD GRAF

MOTION CARRIED

(9) Hon. Crystal Marquez, Frio County Auditor, requests:

- 9.1 Consider / take action to approve the budget amendments to the FY 2020-2021 Frio County Budget, list below:

<u>ORDER OF BUDGET AMENDMENT</u>					
The Commissioners' Court of Frio County, Texas hereby authorizes the following budget amendment for fiscal year October 1, 2020 - September 30, 2021.					
DEPT. NAME	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	+ INCREASE (DECREASE)	= ADJUSTED BUDGET
100 - GENERAL FUND					
100 - Sheriff	100 - 57207.5105	Salaries - Deputies / Deputy #2	54,315.20	(12,315.20)	42,000.00
100 - Sheriff	100 - 57207.5107	Salaries - Jailer / Jail Administrator	42,000.00	12,315.20	54,315.20
This entry is to record a transfer of funds from Deputy Salaries line item to the Jailer Salaries line item in the Sheriff's Office Budget.					

- 9.2 If the amendment is approved, consider/take action on signing order stating same.

MOTION: RAUL CARRIZALES
 SECOND: RICHARD GRAF
 MOTION CARRIED

- (10) Hon. Crystal Marquez, Frio County Auditor, requests:

- 10.1 Consider / take action to approve the budget amendments to the FY 2020-2021 Frio County Budget, list below:

<u>ORDER OF BUDGET AMENDMENT</u>					
The Commissioners' Court of Frio County, Texas hereby authorizes the following budget amendment for fiscal year October 1, 2020 - September 30, 2021.					
DEPT. NAME	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	+ INCREASE (DECREASE)	= ADJUSTED BUDGET
100 - GENERAL FUND					
100 - County Clerk	100 - 52101.5201	Office Supplies	4,500.00	2,000.00	6,500.00
100 - County Clerk	100 - 52101.5220	Purchaes-Non Capitalized	6,000.00	(2,000.00)	4,000.00
This entry is to record the transfer of funds between line items in the County Clerk's budget.					

10.2 If the amendment is approved, consider/take action on signing order stating same.
 MOTION: RICHARD GRAF
 SECOND: RAUL CARRIZALES
 MOTION CARRIED

- (11) Hon. Crystal Marquez, Frio County Auditor, requests:

- 11.1 Consider / take action to approve the budget amendments to the FY 2020-2021 Frio County Budget, list below:

ORDER OF BUDGET AMENDMENT

The Commissioners' Court of Frio County, Texas hereby authorizes the following budget amendment for fiscal year
October 1, 2020 - September 30, 2021.

DEPT. NAME	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	+ INCREASE (DECREASE)	= ADJUSTED BUDGET
100 - GENERAL FUND					
100 - General Fund - Revenues	100 - 40000.4865	Miscellaneous Revenue	75,439.87	2,500.00	77,939.87
100 - Constable Pct # 2	100 - 57102.5292	Miscellaneous Supplies	2,460.00	2,500.00	4,960.00

This entry is to record donated funds collected by FCEC, to the General Fund Rev. Budget, & record the funds to be expensed from Constable Pct 2's budget, for future county event.

11.2 If the amendment is approved, consider/take action on signing order stating same.

MOTION: RICHARD GRAF
SECOND: JOSE ASUNCION
MOTION CARRIED

(12) Hon. Crystal Marquez, Frio County Auditor, requests:

12.1 Consider / take action to approve the budget amendments to the FY 2020-2021 Frio County Budget, list below:

ORDER OF BUDGET AMENDMENT

The Commissioners' Court of Frio County, Texas hereby authorizes the following budget amendment for fiscal year
October 1, 2020 - September 30, 2021.

DEPT. NAME	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	+ INCREASE (DECREASE)	= ADJUSTED BUDGET
100 - GENERAL FUND					
100 - Constable Pct # 2	100 - 57102.5292	Miscellaneous Supplies	4,960.00	(386.58)	4,573.42
100 - Constable Pct # 2	100 - 57102.5220	Purchases Non-Capitalized	7,000.00	386.58	7,386.58

This entry is to record the transfer of funds between line items in the Constable Pct 2's budget.

12.2 If the amendment is approved, consider/take action on signing order stating same.

MOTION: RAUL CARRIZALES
SECOND: RICHARD GRAF
MOTION CARRIED

(13) Hon. Crystal Marquez, Frio County Auditor, requests:

13.1 Consider / take action to approve the budget amendments to the FY 2020-2021 Frio County Budget, list below:

ORDER OF BUDGET AMENDMENT

The Commissioners' Court of Frio County, Texas hereby authorizes the following budget amendment for fiscal year
October 1, 2020 - September 30, 2021.

DEPT. NAME	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	+ INCREASE (DECREASE)	= ADJUSTED BUDGET
200 - ROAD & BRIDGE					
200 - Road & Bridge	200 - 50000.5220	Purchases Non-Capitalized	30,000.00	(7,000.00)	23,000.00
200 - Road & Bridge	200 - 50000.5493	Hazmat Disposal	5,000.00	7,000.00	12,000.00

This entry is to record the transfer of funds between line items in the Road & Bridge Budget.

13.2 If the amendment is approved, consider/take action on signing order stating same.

MOTION: RICHARD GRAF
 SECOND: JOSE ASUNCION
 MOTION CARRIED

(14) Hon. Crystal Marquez, Frio County Auditor, requests:

14.1 Consider / take action to approve the budget amendments to the FY 2020-2021 Frio County Budget, list below:

ORDER OF BUDGET AMENDMENT						
The Commissioners' Court of Frio County, Texas hereby authorizes the following budget amendment for fiscal year October 1, 2020 - September 30, 2021.						
DEPT. NAME	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	+ INCREASE (DECREASE)	= ADJUSTED BUDGET	
100 - GENERAL FUND						
100 - General Fund - Revenues	100 - 40000.4888	Wellness Program	1,275.00	1,000.00	2,275.00	
100 - Auditor	100 - 55005.5291	Wellness Program Supplies	1,275.00	1,000.00	2,275.00	
This entry is to record awarded funds by PWCP, to the General Fund Rev. Budget, & record the funds to be expensed from Auditor's budget.						

14.2 If the amendment is approved, consider/take action on signing order stating same.

MOTION: RICHARD GRAF
 SECOND: RAUL CARRIZALES
 MOTION CARRIED

(15) Hon. Crystal Marquez, Frio County Auditor, requests:

15.1 Consider / take action to approve the budget amendments to the FY 2020-2021 Frio County Budget, list below:

ORDER OF BUDGET AMENDMENT						
The Commissioners' Court of Frio County, Texas hereby authorizes the following budget amendment for fiscal year October 1, 2020 - September 30, 2021.						
DEPT. NAME	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	+ INCREASE (DECREASE)	= ADJUSTED BUDGET	
100 - GENERAL FUND						
100 - General Fund - Revenues	100 - 40000.4369	TBHF-Court Records Preservation Grant	0.00	8,000.00	8,000.00	
100 - Special Projects	100 - 58612.5419	TBHF-Court Records Preservation Grant Exp	0.00	8,000.00	8,000.00	
This entry is to record and correct the revenue line item for the TBHF Court Records Preservation Grant.						

15.2 If the amendment is approved, consider/take action on signing order stating same.

MOTION: RICHARD GRAF
 SECOND: JOSE ASUNCION
 MOTION CARRIED

- (16) Hon. Crystal Marquez, Frio County Auditor, requests:

Discuss and/or take appropriate action to certify the revenue received, \$8,000 under the General Fund (fund 100) and add the following line items to the 2020-2021 Budget to receipt the funds and allow expenses:

Account #: **100-40000.4369** TBHF-Court Records Preservation Grant Account Name:
Revenues
Account #: **100-58612.5419** TBHF-Court Records Preservation Grant Exp. Account
Name: Special Projects

MOTION: RICHARD GRAF
SECOND: RAUL CARRIZALES
MOTION CARRIED

- (17) Roxana Garcia, P.E., Frio County Engineer, requests:

Discuss and approve proposed pricing for vending machine items provided by Frio County.

- (18) Roxana Garcia, P.E., Frio County Engineer, requests:

Consider / take action on running a request for sealed bids for Building Improvements of the County building located at 1796 BI 35E, Pearsall, Texas 78061. The building is being renovated for use by the Camino Real Work Force Center and is planned to be opened this year. The request will run in the Frio Nueces Current once a week for two weeks pursuant to Local Government Code Sec. 262.025. The ad will run in the Frio-Nueces Current on May 27, 2021 and June 3, 2021. Sealed bids will be accepted in the Auditor's office until 3:00 pm, June 10, 2021. Bids will be opened during commissioner's court on June 14, 2021 at 3:00 p.m.

MOTION: RICHARD GRAF
SECOND: JOSE ASUNCION
MOTION CARRIED

- (19) Roxana Garcia, P.E., Frio County Engineer, requests:

Consider / take action on running a request for sealed bids for Building Improvements of the County building located at 411 East Brazos, Suite C, Pearsall, Texas 78061. The request will run in the Frio Nueces Current once a week for two weeks pursuant to Local Government Code Sec. 262.025. The ad will run in the Frio-Nueces Current on May 27, 2021 and June 3, 2021. Sealed bids will be accepted in the Auditor's office until 3:00 pm, June 10, 2021. Bids will be opened during commissioner's court on June 14, 2021 at 3:00 p.m.

MOTION: RICHARD GRAF
SECOND: RAUL CARRIZALES
MOTION CARRIED

(20) Hon. Crystal Marquez, Frio County Auditor, requests:

20.1 Consider / take action to approve the budget amendments to the FY 2020-2021 Frio County Budget, list below:

ORDER OF BUDGET AMENDMENT					
The Commissioners' Court of Frio County, Texas hereby authorizes the following budget amendment for fiscal year October 1, 2020 - September 30, 2021.					
DEPT. NAME	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	+ INCREASE (DECREASE)	= ADJUSTED BUDGET
100 - GENERAL FUND					
100 - Sheriff	100 - 57207.5107	Salaries - Jailer II / Jailer # 18 Maintenance	569,782.65	15,659.90	585,442.55
100 - Sheriff	100 - 57207.5131	Payroll Taxes	149,919.87	1,197.98	151,117.85
100 - Sheriff	100 - 57207.5141	Group Insurance	419,448.24	1,571.20	421,019.44
100 - Sheriff	100 - 57207.5151	Co Retirement Contribution	185,972.42	1,486.12	187,458.54
100 - Sheriff	100 - 57207.5156	County Retirement Supplement	7,642.98	61.08	7,704.06
100 - Sheriff	100 - 57207.5161	Workers Comp Insurance	81,546.59	784.56	82,331.15
100 - Sheriff	100 - 57207.5171	Unemployment	14,813.12	122.15	14,935.27
100 - Sheriff	100 - 57207.5211	Prisoner Housing	598,500.00	(20,882.99)	577,617.01

This entry is to record an addition of 11 Jailer/Maintenance position to the Jailer Salaries line item in the Sheriff's Office Budget.

20.2 If the amendment is approved, consider/take action on signing order stating same.

MOTION: RAUL CARRIZALES

SECOND: RICHARD GRAF

MOTION CARRIED

(21) Documents (resolutions, orders, contracts, etc.) to be signed.

DOCUMENTS SIGNED

(22) Allow bills payable

MOTION: RAUL CARRIZALES

SECOND: RICAHRD GRAF

JUDGE LUNA ABSTAINED

MOTION CARRIED

(23) Adjourn

MOTION: RAUL CARRIZALES

SECOND: JOSE ASUNCION

MOTION CARRIED